



ELECTORAL COMMISSION OF ZAMBIA

JOB ADVERTISEMENT

The Electoral Commission of Zambia (ECZ) wishes to engage suitably qualified Zambians for the positions of **Voter Education Facilitator (VEFs)**. VEFs will be engaged on a short term contract basis to conduct voter education activities leading to Polls in all the 116 districts across the country.

Reporting to: The District Voter Education Coordinator

Main Accountability

To conduct Voter Education in the area of deployment

Duties and Responsibilities

- Planning for voter education activities
- Mobilizing community members in the targeted ward to attend voter education activities
- Organising and facilitating voter education activities
- Conducting voter education activities throughout the area of deployment
- Reporting on activities implemented
- Ensuring marginalized groups have access to voter education materials and information

Qualifications

- Must be a Zambian citizen with green a National Registration Card (NRC) and Voter's Card
- Must have a full Grade 12 Certificate with a pass in English. A tertiary education preferably in teaching/education will be an added advantage
- Possession of an Electoral Commission of Zambia (ECZ) Voter Education Facilitator's certification, proven experience working in a similar position with the Commission or past work experience in a similar capacity will be an added advantage

- Must be fluent in spoken and written English and the local language spoken in the ward applied for
- Preferably resident of the ward where one is applying to work
- A good knowledge of the ward where one is applying to work is a must
- **Not in full time employment**

Personal Attributes

- Good interpersonal and communication skills
- Must be non-partisan, of sober mind and high integrity
- Must be able to work with limited supervision
- Must be able to implement voter education activities as directed
- Must be a self starter, driven and motivated
- Must have the ability to work with own initiative and innovation
- Must be willing to work in communities.

Application letters accompanied by a Curriculum Vitae (CV), photocopies of required educational certificates and contact number(s), **MUST** be addressed to the **District Electoral Officer (Town Clerk/Council Secretary) of the applicants' district of residence. Applicants should clearly indicate in their application letters, the name of the ward they are applying for.**

Persons with Disabilities and women are encouraged to apply.

Applications must reach the District Electoral Officer not later than Friday, 7th May, 2021.